



**AIR OPERATOR CERTIFICATE APPLICATION FORM  
INITIAL ISSUE / VARIATION OF AN AIR OPERATOR CERTIFICATE**

This application form reflects the information required by LYCARs-OPS issued June 2016 and its  
**Implementing rules.**

[ORO.AOC.100 Application for an air operator certificate](#)

Indicates hereunder the reason for application submission (Mark as applicable)

Initial application	<input type="checkbox"/>
Renewal of AOC	<input type="checkbox"/>
Change of Management system and nominated persons	<input type="checkbox"/>
Addition of an aircraft to be operated on AOC	<input type="checkbox"/>
Removal of an aircraft currently on AOC	<input type="checkbox"/>
Variation of area operations	<input type="checkbox"/>
Variation of Specific Approval	<input type="checkbox"/>

**PART I**

**SECTION A – COMPANY INFORMATION** (Refer to page 9 for notes of completion)

<b>NAME OF THE COMPANY</b>	.....
<b>Trading name ( if applicable )</b>	.....
<b>AOC Number</b> ( <i>Applicable to current AOC holder</i> )	.....
<b>Address of principle place of business</b>	.....
<b>Email address</b>	.....
<b>Telephone number</b>	.....
<b>Fax number / Contact person</b>	.....

Contact details at which operations management can be contacted without undue delay

<b>Telephone number</b>	<b>Fax number</b>	<b>Email</b>
.....	.....	.....



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**SECTION B – DETAILS OF PROPOSED OPERATION (Mark as applicable)**

A TO A Operations	<input type="checkbox"/>
A TO B Operation	<input type="checkbox"/>
Cargo Operations	<input type="checkbox"/>
Passenger Operations	<input type="checkbox"/>
Cargo and Passenger Operations	<input type="checkbox"/>

**SECTION C – MANAGEMENT SYSTEM AND PERSONNEL REQUIREMENTS**

(Note 1: CV's and copies of relevant certificates, license & endorsement for all personnel shall be attached with this application)

Note 2: Description of the Management System and operational control system ( A management organization chart is attached).

Accountable Manger (ORO.GEN.210(a))	
Name	.....
Telephone No.	.....
Email	.....

Note: Attach Curriculum Vita with Aviation/Air Transport Qualification and experience

Management Post Holders			
<b>Compliance Monitoring Manager ( AMC1 ORO.GEN.200(a)(6)(1) )</b>			
Name	.....	Tel. No	.....
<b>Safety Manager ( AMC1 ORO.GEN.200(a)(1)(2)(3)(5)(c) )</b>			
Name	.....	Tel. No	.....



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<b>Names of nominated persons ( which need to be approved by LYCAA for the following areas:</b>			
<b>Flight Operations ( ORO.AOC.135(a)(1) )</b>			
Name	.....	Tel. No	.....
<b>Continuing Airworthiness ( in accordance with LYCARs- continuing Airworthiness )</b>			
Name	.....	Tel. No	.....
<b>Crew Training ( ORO.AOC.135(a)(2) )</b>			
Name	.....	Tel. No	.....
<b>Ground Operations ( ORO.AOC.135(a)(3) )</b>			
Name	.....	Tel. No	.....

*Note: Attach Curriculum Vita with Aviation/Air Transport Qualification and experience for each*



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**PART II**

**SECTION – A AIRCRAFT DETAILS TO OPERATED UNDER AOC**

Is the company presently holding AOC from another State?    YES                NO   

If yes. Name of Issuing Authority and the validity of the AOC .....

**Type(s) of Aircraft to be used**

**(Note** in case of additional or removal of aircraft under AOC fills in details of concerned aircraft only)

Manufacture	Type/ Model	Date of Manufacture	Engine Type	Seating Installed	Present Registration Marks	Libyan Registration Marks	MTOW ( KG )

**Note 1.** If any of the aircraft leased are for the operation. A copy of the lease agreement must be attached to this application.

**Note 2:** Enter the seating installed in format “Crew + PAX “seat available and approved for Takeoff and Landing only

**Note 3:** Fill Present Registration Marks only is the aircraft still registered of foreign register at time of application



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**SECTION B – AREA OF OPERATION AND SPECIFIC APPROVALS**

1. Area of operation by ICAO air navigation region or part thereof.

ICAO Region	Tick as Applicable	Applicable aircraft type(s)
EUR	<input type="checkbox"/>	
MID	<input type="checkbox"/>	
AFI	<input type="checkbox"/>	
ASIA	<input type="checkbox"/>	
PAC	<input type="checkbox"/>	
SAM	<input type="checkbox"/>	
CAR	<input type="checkbox"/>	
NAM	<input type="checkbox"/>	
NAT	<input type="checkbox"/>	

If any other FIR National Boundary Area within ICAO Air Navigation Region are required  
List here .....

2. Required Flight Operating Condition (enter aircraft type(s) in applicable Column)

Day – VFR	Night – VFR	IFR

3. Specific Approval

Enter only the required specific approvals and not the aircraft capability

Request for specific approvals shall be accompanied by respective application forms



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**3 a. Performance Based Navigation (PBN) Operations**

*(Tick & Enter aircraft type(s) as applicable)*

Navigation Specifications	Yes	Aircraft Type(s)
Oceanic / Remote RNP 10	<input type="checkbox"/>	
Oceanic / Remote RNP 4	<input type="checkbox"/>	
RNAV 1 ( P- RNAV )	<input type="checkbox"/>	
RNP APCH ( LNAV & LNAV VNAV	<input type="checkbox"/>	
RNP APCH	<input type="checkbox"/>	
RNP AR APCH	<input type="checkbox"/>	

*Note: No Specific approval is required for area navigation 5 (RNAV 5 or B-RNAV) designated air  
Airspace.*

**3 b. Minimum navigation Performance Specific (MNPS)**

ICAO Region	Aircraft Type(s)



**4 c. Reduced Vertical Separation Minimum (RVSM)**

*(Tick & enter aircraft type(s) as applicable)*

ICAO Region	Yes	Aircraft Type(s)
	<input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	

**3 d. Low Visibility Operations**

*(Tick & enter aircraft type(s) as applicable)*

Category	Yes	Aircraft Type(s)
<b>CAT I Ht (ft) / RVR (m)</b> ...../.....	<input type="checkbox"/>	
<b>CAT II Ht (ft) / RVR (m)</b> ...../.....	<input type="checkbox"/>	
<b>CAT IIIA Ht (ft) / RVR (m)</b> ...../.....	<input type="checkbox"/>	
<b>CAT IIIB Ht (ft) / RVR (m)</b> ...../.....	<input type="checkbox"/>	
<b>CAT IIIB (No DH ) RVR (m)</b> ...../.....	<input type="checkbox"/>	
<b>Take off RVR (m)</b> ...../.....	N/A	



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**3 e. Extended Engine Operations with two – engine aeroplanes (ETOPS)**

<b>Aircraft type(s)</b>	<b>Engine type</b>	<b>Threshold Distance</b>	<b>Diversion Time</b>

**3 f. Transport of Dangerous Goods**

<b>Aircraft Type(s)</b>	<b>Contact Person Responsible for Transport of DG by Air</b>





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**3 g. Helicopter Operations with Night Vision Image System (NVIS)**

Aircraft type or registration	NVIS Conformance Document

**3 h. Helicopter Hoist Operations (HHO)**

Aircraft type or registration	HHO Conformance Document



**3 i. Helicopter Emergency Medical Service Operations (HEMS)**

Aircraft type or registration	HEMS Conformance Document

**3 j. Non- commercial operations of aircraft listed in the Ops Specs of an AOC**

Aircraft type or registration	

**3 K. Helicopter offshore operations (HOFO)**

Aircraft type or registration	



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**PART III**

**I hereby apply for initial issue / variation of an AOC in accordance with provision of LYCARs June 2015, and declare that all information given above is the correct to the best of my knowledge.**

**Accountable Manager Name:**

**Date:**

**Signature &Stamp: .....**

**Copies of the following documents are required with this application (If not previously submitted)**

- The operations manuals as required by ORO.MLR.100.
- LYCAA Compliance Schedule (Part ORO, CAT & SPA).
- Resume of the Accountable Manager and Nominated Persons
- Operator proposed schedule of Events for Certification Process
- Application for Part M Subpart G CAMO Approval
- The Continuing of Airworthiness Management Exposition
- The Aircraft Maintenance Programme Part M.A.302
- The Aircraft Technical Log System Part M.A306
- The Maintenance Support Contract(s) With Part 145
- Number of Aircraft .....
- Operation Approval – Request Form

### **Note applicable to the application for initial issue / variation of an AOC (including the Part M Subpart G Approval)**

1. This application, if for an initial issue of an AOC, must be submitted at least 90 days prior to the date of intended start of operations. The operations Manual must be submitted at least 60 days before the intended start of operations, together with a detailed statement of Compliance and the proposed schedule of events for grant of an AOC.
2. The operator's Certificate shall remain valid subject to :
  - The operator remaining in compliance with relevant requirements of LYCARs and its implementing Rules , taking in account the provisions related to the handling of findings as specified under ORO.GEN.150
  - LYCAA being granted access to the operator as defined in ORO.GEN.140 to determine continued compliance with relevant of LYCARs and its Implement Rules; and
  - The certificate not being surrendered or revoked.Upon revocation or surrender the certificate shall be returned to LYCAA without delay.
3. The application for a variation of an AOC must be submitted at least 30 days before the date of intended changes in the case of a planned change if a nominated person; a variation shall be filed at least 10 days before the date of proposed change. All variations must be supported with relevant Operations Manual ( or amendments to ) and other documents ( Maintenance Support Contract , Continuing Airworthiness Management Exposition , Aircraft Maintenance Programme , Aircraft Technical Log System ,etc ) pertaining to the variations .
4. The interval between application and granted or variation of certificate will depend primarily upon the matters with the control of operator and no undertaking can be given that LYCAA will be in a position to reach a decision within a particular period . Nevertheless, if after of 12 months the application process has not been substantially progressed, LYCAA may refuse the application.
5. Name of company should be the registered name of the company (the legal entity) seeking an AOC, not the name of intended aircraft operation.
6. Address shall be the operation address of the company to which all correspondence should be sent and shall be registered on all legal documents.
7. Nominated Persons CV'S should be attached or sent separately
8. Area of operations should be that which the company intends to operate within, and not the area(s) that **might** subsequently, be operated within. It is well to note that the company's operations manual must include all information relevant to its area of operation as stated in the AOC
9. After initial study of the application and attachments, LYCAA will schedule a formal application meeting to discuss the proposed operation.  
Further information, in general, on applications for grant or variation of an AOC may be obtained from the Flight Operation Section, with regard to operation or, from the Airworthiness Section with regard to the Part M Subpart G approval, Maintenance Support Contracts, Continuing Airworthiness Management Exposition, Aircraft Maintenance Programme, or Aircraft Technical Log System, by contacts us .  
*Further information on application for grant of an AOC may be obtained from the LYCAA Flight Safety Department.*



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